

FINEDON PARISH COUNCIL

Clerk: Mrs Julia Tufnail
7 Amen Place, Little Addington, Northants, NN14 4AU
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Minutes of the Meeting of the Parish Council – 1428 held at the Town Hall, Finedon Wednesday 30th May 2018 from 7pm

Present: Councillors L Harper (Chairman), M Ward, A Weatherill, G Swann, M Bentley, S Farrell,
R Ogle & S Cooper
Mrs J Tufnail (Clerk)

PRAYERS held before the Annual Meeting

- 1/18-19 Following a vote, Cllr Laurence Harper was appointed Chairman & Declaration signed and Cllr Terry Kendall-Torry was appointed Vice-Chairman, Declaration to be signed at the next meeting.
- 2/18-19 **APOLOGIES** had been received and were accepted from Cllr D Willmott, B Bailey, G Spencer, T Kendall-Torry & D Mullen
- 3/18-19 **DECLARATION OF INTERESTS** – Cllr Cooper – Coope’s Home Maintenance
- 4/18-19 It was RESOLVED that the Minutes of the Meeting of the Parish Council Meeting held on Wednesday 25th April 2018 were **agreed** and signed by the Chairman.
- 5/18-19 The New Standing Orders and Financial Regulations were considered and it was **proposed & duly agreed** that they be adopted by the Council.
- 6/18-19 The following Council Policies & Statements were **proposed** and it was **duly agreed** that they be re-adopted by the Council
Systems of Internal Control
Health & Safety
Equality & Recruitment
Grievance
Disciplinary Procedure
Code of Conduct
- 7/18-19 The Planning Committee’s Terms of Reference & Membership were considered and it was **proposed & duly agreed** that they be re-adopted by the Council.
- 8/18-19 There was no public participation.
- 9/18-19 **OPEN SPACES**
Banks Park
1. Nothing to report.
2. The Clerk advised that she had been unable to contact Hill Side Nurseries, Cllr Swann to investigate.
The Green – Nothing to report.
Cemetery – No issues. The Clerk reported that she had had a meeting with WBC about the fixed assets of the Council on 9th May 2018 and the move to Unitary Authorities. WBC are to have a meeting on 29th June which should give a clearer picture of the future for the next Agenda.
Pocket Park & Tainty Field
a) The quotes from Norse and SJ Hawkes were considered to bring up Tainty Field to picnic standard. Following discussion, it was **proposed & duly agreed** that SJ Hawkes should be asked to bring the field up to “picnic” standard.
- 10/18-19 **COMMUNITY MATTERS**
a) Emergency Plan - The Clerk advised that volunteers had been coming forward.
b) Cllr Gill Mercer (NCC) updated the Council with regard to the Library position.
- 11/18-19 **Planning** – Planning Committee to consider the following applications
WP/18/00310/FUL – 10b Berry Green Road
WP/18/00261/FUL – 7 Victoria Road
WP/18/00321/FUL – 41 Milner’s close
- 12/18-19 **HIGHWAYS** – Road closures discussed.

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- 13/18-19 **FINANCE** - Cllr Bentley reported that he had completed the Internal Control checks and that everything was in order. Cllr Swann to do the next check before the July meeting at 6.30pm.
- a. The Bank reconciliation for April 2018 was considered, **proposed and duly agreed.**
 - b. The National CALC Salary Scales for 2018-19 were considered, **proposed and duly approved.**
 - c. The payments list for May 2018 was considered, **proposed and duly agreed** and invoices signed in accordance with the Financial Regulations, and the Clerk instructed to make the payments.
 - d. The Internal Auditor's Report for the year 2017-18 was considered, **proposed & accepted.**
 - e. The Annual Governance Statement for the year 2017-18 was read & **agreed.**
 - f. The Accounting Statements for the year 2017-18 were considered, **proposed and duly adopted.**
 - g. The monthly Standing Orders for the year 2018-19 were considered, **proposed and duly agreed.**
 - h. Following consideration of the 3 quotes, it was **proposed and duly agreed** that the Council should enter into a contract with EE for Council's mobile phone with a Direct Debit Mandate for £15 per month. Clerk to arrange.
- 14/18-19 The Clerk reported that she had reviewed the Council's insurance arrangements and that the brokers, Norris Fisher had proposed that the best deal was with Ageas on a 3-year fix in the sum of £1,265.35. This was discussed, **proposed and duly agreed.**
- 15/18-19 The Clerk outlined her holiday dates which were approved.
- 16/18-19 **AOB FOR REPORT ONLY** – Cllr Gill Mercer (NCC) updated the Council.
- 17/18-19 The Date of Next Year's Meetings were **agreed**
- 11th July 2018
 - 5th September 2018
 - 17th October 2018
 - 28th November 2018
 - 9th January 2019
 - 20th February 2019
 - 27th March 2019
 - 15th May 2019 – Annual Meeting following Election
 - 26th June 2019
 - 31st July 2019
 - 11th September 2019
 - 23rd October 2019
 - 27th November 2019

There being no further business, the meeting closed at 8.20pm