

FINEDON PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held at the Town Hall, Finedon on Wednesday 18th May 2016.

Present: Councillors R Ogle (Chairman), L Harper (Vice-Chairman), G Swann, M Bentley, B Bailey, T Kendall-Torry, J Bailey, A Weatherill, D Willmott, M Ward and Mrs E Baker (Clerk).

6/1617 ELECTION OF CHAIRMAN

RESOLVED that Councillor R Ogle be elected for the Municipal Year 2016/2017.

7/1617 ELECTION OF VICE-CHAIRMAN

RESOLVED that Councillor L Harper be elected for the Municipal Year 2016/2017

7a/1617 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs G Spencer and S Cooper

8/1617 MINUTES

It was RESOLVED that the minutes from the Meeting of the Parish Council held on Wednesday 20th April were agreed and signed.

9/1617 DECLARATION OF INTERESTS

There were no declarations of interest

10/1617 MATTERS ARISING FROM PREVIOUS MINUTES

There were no matters arising.

11/1617 POCKET PARK MAINTENANCE/GROUNDMANTENANCE /CEMETERY

- a. It was agreed that the Clerk would arrange to get the fence on Station Road repaired.
- b. It was reported that the Contractor was up to date with the grass cutting in the town.

12/1516 COMMUNITY MATTERS

- a. It was agreed by unanimous vote that the Parish Council write a letter to the Parish Church Committee.
- b. The email from Irthlingborough and District Royal British Legion regarding the Battle of the Somme Remembrance Service as noted. The Chairman informed the meeting that the flagpoles will be secured by a spike in the ground when erected.
- c. Cllr Swann informed the meeting that the information he had given at the April meeting regarding the defibrillator has been incorrect. It was agreed that the donation of £300 still be given to the Nene Valley First Responders.

13/1617 **HIGHWAYS**

- a. The report from the recent speed survey in High Street was noted.

14/1516 **PLANNING**

RESOLVED:

a. **Planning Applications**

There were no objections to the following applications
WP/16/00217/FUL Change of use of garden summer house/shed from residential to business use (dog grooming) at 27 Rock Road, Finedon.

WP/16/00222/FUL Single storey extension to rear of 6 Ivy Lane.

WP/16/00253/FUL Form new delivery cage store at the front, new timber hit and miss fence enclosure, at the rear, for new mechanical plant. New metal door to existing opening in basement, 2 no new extract fans to rear elevation at 6 Wellingborough Road, Finedon for the Co-operative Group

WP/16/00264/FUL Home office above existing detached double garage at 1 St Marys Avenue, Finedon.

A site viewing was agreed for the following application
WP/16/00284/FUL Erection of a two storey extension at 7 St Marys Avenue, Finedon.

- b. The response drafted by Cllr Bailey regarding the Wellingborough E Emerging Plan was approved. The Clerk will forward the response to The Borough Council of Wellingborough.

15/1617 **BANKS PARK / WELL STREET OPEN SPACE**

RESOLVED

- a. The Clerk informed the meeting that the graffiti had been removed from the wall in Banks Park. Some areas of the soft surface in the play area are to be repaired.

16/1617 **ACCOUNTS / FINANCE**

RESOLVED:

- a. Rent increase for Tainty Field by 1.2% (RPI Dec 2015) by £2.90 to - £244.86
b. Rent increase for Tennis Club by 1.2% (RPI Dec 2015) by £5.35 to £451.53
c. Chairman's Allowance is increase by 1.2% to £71.75
d. Clerk's Salary is increase by 1.2% to £10.97 per hour
e. It be Resolved that the Clerk amend the Annual Accounts to show the insurance in a separate column be being approved.
f. The Internal Audit Report for 2015/2016 was accepted.

- g. Section 1 of the Annual Return was approved and signed by the Chairman.
- h. Section 2 of the Annual Return was approved and signed by the Chairman.
- h. It be agreed that the Parish Council would accept the quote from Zurich Insurance of £1,518.42 for 2016/2017
- i. It was agreed that the Chairman, Vice-Chairman and Cllr Weatherill, along with the Clerk review the new Financial Regulations.
- j. The bank reconciliation was agreed:

B/F 01/04/16	41,577.47		
Total Receipts	£32,554.68	Total Payments	£4,195.05
	Cash Book Balance as Statement 30.04.16	Unreconciled Report	Total Balance
Business Instant Account	32,255.22		32,255.22
Treasurers Account	37,681.88	Payments – None Receipt - None	37,681.88
Total	69,937.10		£69,937.10

- k. Accounts for payments

RESOLVED:

The accounts for payment were agreed

<u>Type</u>	<u>Payment To</u>	<u>Reason for Payment</u>	£
BACS	Clerk	Salary	364.11
BACS	Clerk	Expenses	24.63
BACS	HMRC	PAYE	91.00
BACS	NCC	Local Government Pension Scheme	155.05
BACS	Technocopy Solutions	Photocopier	38.53
BACS	SJ Hawkes	Maintenance	2,164.00
BACS	WBC	Town Hall Room Rent	28.50
BACS	Colemans	Stationery	9.98
BACS	Accounting Sol.	Year end accounts	450.00
BACS	Zurich	Insurance 2016/2017	1,518.42
			4,844.22

RETROSPECTIVE APPROVAL

	<u>Type</u>	<u>Payment To</u>	<u>Reason for Payment</u>	£
22/04/2015	BACS	Accounting Solutions	Annual Accounts 2014/2015	300.00
02/09/2015	BACS	SJ Hawkes Ltd	Maintenance	1,995.00

FINEDON PARISH COUNCIL

Receipts for April 2016

£

Received from	Details	
WBC	First Instalment of Precept	32,553.00
	Interest	1.68
		<hr/> <hr/>
		32,554.68

1. The following meeting dates were agreed by the Council.
Dates for meetings from June 2016 to December 2016
Wednesday 22nd June
Wednesday 27th July
Wednesday 7th September
Wednesday 19th October
Wednesday 30th November

17/1516 NEW CORRESPONDENCE RECEIVED

NOTED

Clerks and Councils Direct May 2016.

18/1516 AOB FOR REPORT ONLY

Cllr Swann asked that Co-option of new Councillor be added to the next agenda.

The meeting with NAYC representative will take place on 8th June.

The Clerk informed the meeting that the tennis courts will be resurfaced the week beginning 23rd May.

The letter from BCW regarding the TPO on the tree in Thrapston Road was noted.

If letter from Northamptonshire Highways regarding temporary closure of footpath UM11 in Finedon was noted

The meeting closed at 8.40pm